

CRAIG RURAL FIRE PROTECTION DISTRICT BOARD MEETING MINUTES

November 16, 2023

Call the Meeting to Order

K.C. Hume called the meeting to order at 7:00 pm. All board members present, as well as Chief Mercer, Chief Hampton, Captain Olsen, AA Mercer

Pledge of Allegiance & Moment of Silence

Approval of Agenda

JB Chapman made a motion to approve the Agenda with the addition of HazMat MOU/IGA. Rod Kowach seconded. Motion passed. (45:0)

Approval of Minutes

Kowach moved to approve the October 19, 2023 minutes as presented. J.B. Chapman seconded. Motion passed. (4:0).

Approval of Bills

Hume – Bills include annual ladder inspection. Chris Nichols moved to approve the bills for November 16, 2023 as presented (Fire Department bills in the amount of \$18,610.88, Haz-Mat bills in the amount of \$0.00 and Pension bills of \$0.00 for a total of \$18,610.88. Kowach seconded. Motion passed. (4:0)

Purchase Orders

None

Budget Review

Nichols – Revenue 109%, Administrative 80.5%, Operations 70.7%, Capital at 25.1%, for a total expenditure at 71.58%. We are on track. Account balances; Pension \$4,110,512.00 Capital \$2,793,310.00 Operating \$273,313.00. We made a down payment on the roof repair for \$240,900.00 Will do a supplemental budget at the end of the year. Hume asked Chief Mercer about any outstanding capital purchases. Discussion followed.

New Business

Roof Repair – Hume – Week of November 27th to start electrical and plumbing, then removal of sheetrock. Had a discussion with June S, claims examiner about an insurance appeal. We will collect information from Marlin, the engineer, the contractor, the insurance examiner and the engineer. We will all meet the same time and have a conversation after exposing the beams for inspection. We will also need to have some follow up conversations regarding finish work, the position of plumbing, when put back in, etc. Let's provide some input that makes sense. Discussion was held about access to bays.

Draft Budgets – Chief Mercer

Pension – Updated year to date. Unrealized gain/loss will be finalized with Audit. Total Revenue \$280,250.00. Total Expenses \$280,250.00. Net Revenue over Expense \$0

Hazmat – Updated year to date. Added a little to administrative line item to cover the cost of e-filing. Total \$15,000 Revenue. Total Expenses \$27,350. Net Revenue over Expense \$12,350.00

Fire – Updated year to date. Added funds for the building roof, which changes the ending number. Added a little extra to administrative for e-filing, Line 6320 has an increase for the new auditor. Added to 6510 for carpet cleaning and sprinkler system repair. Chapman questioned if line 6425 was budgeted for enough, since expenditures were higher this year. Chief Mercer would review. 6555, foam, would like to just place one order next year, for better shipping and pricing. Also increased pricing for man door at the bays, based on contractor's

estimate. Total Revenue \$1069,118.35, Expense \$721,686.00, Net Revenue over Expense \$347,432.35. Will see final budget December 11th at 7:00 pm.

HazMat MOU/IGA – Hume – in 1999 former Chiefs Johnston and Nichols spooled up the Moffat County HazMat Team. The City and County supported financially, and the Fire Department was the Fiscal Manager and provided operations. There have been numerous conversations and it is high time for a “new coat of paint”. Had a conversation with the City about the Designated Emergency Response Authority, which is us. Time to dust off the original agreement, bring back for review and discussion, beneficial to all parties. We have been fiscally responsible over the years, need to bring it current and help educate all involved. Nichols – the topic usually surfaces at the City at budget time. Mercer – recently had a meeting with CSP and Todd Wheeler regarding the State reactivating their HazMat team. Also had a meeting with Mo from Routt County, may be worth revisiting with Routt and Rio Blanco as well. We purchased a small air compressor

Correspondence

None.

Reports from the Chief –

Chief Mercer – We had 15 calls in October. 13 Fire, 2 EMS, and 0 HazMat. Rookie academy, Bowers is complete. Strecker has completed FF1, still testing HM, Otis has completed FF1, all practicals and HM Ops, Awareness test December 6th. 2024 Academy – Informational meeting was held on Monday. We initially had 13 apps. 1 pulled app before meeting, 1 no showed to meeting, 1 more pulled app after meeting. Interviews will be held Monday and Tuesday, Physical Agility on the 25th. Academy starts January 6th. We have a wide range of applicants. PR has included inspections, visits to schools, station tours, First Responder Dinner, and three trick or treats. E2 has an idle problem, may be a broken wire. L1 had Rosenbauer complete inspections. There is some wear and tear, none of it is compromising. There are concerns on the waterways. Asked for a quote on the hoses, not able to source locally. Possible to change ourselves once part arrives. We purchased a small air compressor for the twins while they are in the HazMat Bay, trucks have been moved for upcoming construction. We have received one bid for snow removal, from Nick Scheller. The Christmas Banquet is scheduled for December 16th, Please RSVP to Tonya. Resignation letters for Bohrer and Krause were read by Chief Mercer and have been accepted by the Chief. Hume appreciated the years served together. Nichols shared warm thoughts. Kowach expressed thanks. Kowach asked the Chief for an update on the gas meter cover for the bays. It is constructed, and waiting on paint.

Board Member Reports

Rod Kowach – Thank you, Congratulations to Hume on being new President of the Board. Chief, thank you for all that your team is doing. Be safe out there with winter driving, animals, etc.

Chris Nichols – Jimmy, thank you. You made a difference over the years. Concerned on third page for fire the other day. Will be coming to help you out if get a third page again. Good job, as usual.

J.B. Chapman — Been out of the area for three of the last four weeks. Seemed like a lot of stand down pages. Good job. Appreciated the high school fireworks for football game. Heard a lot of good comments. Appreciate all of you. PR is important.

KC Hume — Express appreciation for fire department, several folks were able to participate in service and last ride for Larry Jones. Super proud of this group of men and women. There was a call leading into the services, managed both the call as well as the services and last ride. Thank you. Chief Mercer thanked Hume for taking the lead on that.

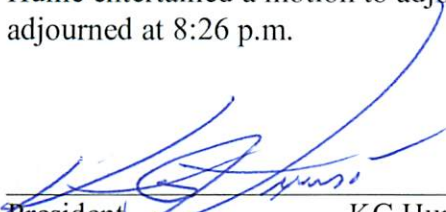
Hume thanked Chief Mercer for green lighting him to help with the high school fireworks. Glad it worked out. Looking forward to Christmas banquet in December.

Audience Comments

None

Adjournment

Hume entertained a motion to adjourn. Nichols moved. Kowach seconded. Motion passed. (4:0) Meeting adjourned at 8:26 p.m.



President KC Hume



Secretary/Treasurer Chris Nichols