

CRAIG RURAL FIRE PROTECTION DISTRICT BOARD MEETING MINUTES

September 15, 2022

Call the Meeting to Order

Chris Nichols called the meeting to order at 7:00 pm. (Chapman absent) (Forgay absent (excused))

Pledge of Allegiance & Moment of Silence

Approval of Agenda

Rod Kowach made a motion to approve the Agenda. Alan Webber seconded. Motion passed. (3:0)

Approval of Minutes

Kowach moved to approve the August 18, 2022 minutes as presented. Webber seconded. Motion passed. (3:0).

Approval of Bills

Webber moved to approve the bills for September 15, 2022 as presented (Fire Department bills in the amount of \$22,230.99, Haz-Mat bills in the amount of \$0.00 and Pension bills of \$0.00) for a total of \$22,203.99. Kowach seconded. Motion passed. (3:0)

Purchase Orders

None

Budget Review

Nichols – As of September 15th: Revenue 99.5%, Administrative expenses are at 77.7% Pension is funded, Operations 54.3%, Capital at 45.4%, for a total expenditure at 68.5%. Not bad for three quarters of the way through the year.

Chapman Arrived to meeting.

New Business

Draft Budget – Nichols met with Chief Mercer to put together draft budget. Nichols checked with the board on moving the December meeting to the 8th. Board agreed to reschedule for December 8th.

The draft budget is in the packet, there may be some changes as we finalize the numbers. Chief Mercer: the preliminary numbers show revenue to be down about 6.7%. Residential assessments are down. Miscellaneous revenue is showing an increase due to an anticipated grant from Atmos Energy. Admin, full time wages is up, to reflect the pay increase granted by the board. Education, conferences and travel is up to send Tonya to ESO training in April. Dues and registrations are up from \$3,500 to \$13,000 to bring items that were previously spread out together under one line item. Fuel is based on current fuel prices. On the capital side, there is a roof repair on the tower, a gym expansion into the old cadet bay, and replacing tables in the training room. Equipment is looking at replacing a full size TICan SCBA quick connect for L1 to make it compatible with our current packs, a Sensit Gas Detector that Atmos is budgeting to grant us, bunker gear and radio replacements for aging equipment. Nichols: Anticipated Revenue \$1,070,424.87. Anticipated Expense \$711, 830.00. Anticipated Net Revenue over Expense \$358,594.87.

Draft HazMat Budget – Not much change. Requested \$7,500 from City and County. Anticipated carryover \$35,000. Capital purchases include a printer, cell signal booster and a tablet. Anticipated Revenue \$50,000.00.

Anticipated Expense \$16,450.00. Anticipated Net Revenue over Expense \$33,000.00.

Draft Pension Budget – Proposed fire department contribution of \$100,000, State contribution of \$60,000. Estimated ROI of 5%. Average ROI since 2009 is 6.4%. Anticipated Revenue \$410,500.00. Anticipated Expense \$262,130.00 Anticipated Net Revenue over Expense \$148,370.00.

Correspondence

Nichols read a thank you card from Jones Family

Reports from the Chief –

Chief Mercer – We had 33 calls in August. 13 EMS, 20 Fire and 0 HazMat. Academy is done. Practicals are finished. We had a Firefighter from West Routt also come for practical. Great job. Written testing on Saturday. Officer's Meeting - reviewing policies and prioritizing. Fleet – turbo is failing on E1 it is drivable, but throwing shut down codes. Ordering a new one tomorrow. It's a safety issue. E3 had a blown fuse on transmission, maybe terrain related. Issue has been fixed. Foam pump motor for tank fill is not working. It is obsolete, in process of getting numbers on a new one. E7 is having a battery issue. L1 repairs are completed all outstanding repairs from Max Fire are complete. Rosenbauer was here the following week, all is in good shape. In the packet is an estimate to repair the command vehicle. A rock flipped up on a call and hit rocker panel. Estimate is \$100 for repair, will have another shop get estimate. ESO Fire Module should be up and running soon. Move other modules in after. Pump testing is done. E3 has a valve leak. Ladders are being tested Monday and hose testing is next weekend. Working on capital replacement plan. We are at the end of the last one, and it is time to create a new one focusing on the next 3-5 years. Just talking now to create a plan and identify needs.

Board Member Reports

Rod Kowach – Thank you for what you have been doing. Tonya, thank you. Stay safe. Looking forward to movie. Thanks for your work.

Chris Nichols – Luau a little down but the responses on what you do makes it worth it. From the Bboards perspective, thank you. Stay safe. Chief worked hard on the budget.

J.B. Chapman — Nothing but praise.

Alan Webber — Got nothing.

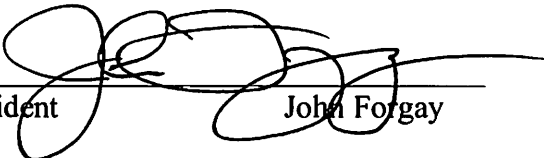
John Forgay —

Audience Comments

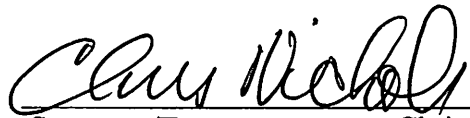
Kevin Peck – Thank you for help with ball drop.

Adjournment

Nichols entertained a motion to adjourn. J.B. Chapman moved. Webber seconded. Motion passed. (4:0) Meeting adjourned at 7:50 p.m.



President John Forgay



Secretary/Treasurer Chris Nichols