

CRAIG RURAL FIRE PROTECTION DISTRICT BOARD MEETING MINUTES

April 16, 2026



Call the Meeting to Order

KC Hume called the meeting to order at 7:00 pm. Chapman absent (excused)

Pledge of Allegiance & Moment of Silence

Approval of Agenda

Mark Bangs made a motion to approve the agenda. Rod Kowach seconded. Motion Approved. (4:0).

Approval of Minutes


Kowach moved to approve the March 19, 2026 minutes as presented. Bangs and Chris Nichols seconded. Motion passed. (4:0).

Audience Comments

None

Approval of Bills

Bangs made a motion to approve the bills for April 16, 2026 as presented (Fire Department bills in the amount of \$12,327.10 Haz-Mat bills in the amount of \$1050.00 and Pension bills of \$0.00 for a total of \$13,377.10. Kowach seconded. Motion passed. (4:0)



Purchase Orders

None

Budget Review

Nichols - Revenue 38.6%. Admin 16.8%. Operations 16%. Capital 11.1%. Total Expenditure 15.6% of the budget. Have received our two biggest checks from the County.

New Business

Administrative Policies – Olsen – ADM 3,6, 7, 12, 14, 15, 22, 23, 30, 32, & 35 are all part of an ongoing effort to review policies and update as needed. All are existing policies, with updated formatting and to bring current. They have been posted without comment. Discussion held about other future policies to consider adding. Hume - no changes from introduction to tonight. All updates were format and grammatical. Chapman made a motion to approve ADM-28 on second reading as presented. Kowach seconded. Motion passed. (4:0)

Nichols made a motion to accept ADM-3,6, 7, 12, 14, 15, 22, 23, 30, 32, & 35. Mark Bangs seconded. Motion passed. (4:0)

Pension Requests – James St. Louis served ten years and has requested to draw at his 50th birthday. Doug Willems served twenty-five years and recently turned 50. He has requested to draw his pension. Both have completed appropriate documentation. Hume – appropriate to authorize, however best to also have the Pension Board recognize. Nichols made a motion to approve draw based on their appropriate level, with the Pension Board to retroactively recognize at their next meeting. Bangs seconded. Motion approved. (4:0)



Correspondence

None

Reports from the Chief –

Chief Mercer – We had 20 calls in March. 3 Fire, 17 EMS (which now includes mva’s), and 0 HazMat. Rookies are starting their hands on training; they have been very interested and active. Route County started their academy last week. They have been using our facility this week. It is good to see them there. We have ehad numerous PR requests. There is a fire preparedness workshop on the 22nd at the Pavillion at 6:00. Presenters will also include the County, Sheriff’s Office, BLM, Forest Service, and the Emergency Manager. The fleet is in good shape. L1 waterway is operational. Going to have Rosenbauer look at some electrical issues on the back end of the truck when they are here for annual service. The bathroom remodel is coming along nicely; it may be done next week. Revisiting scholarship fundraisers. The luau has lost interest. Looking at other options. Hume – Notes from JB state that Tane and Tommy are meeting with Sheriff’s office to put together a softball tournament. Current projections would net about \$2,000 per entity for scholarship funds.

Board Member Reports

Rod Kowach– Appreciate what you’ve been doing. Policies are a lot of work. Thanks, Tonya for what you’ve been doing. Be safe out there.

J.B. Chapman —

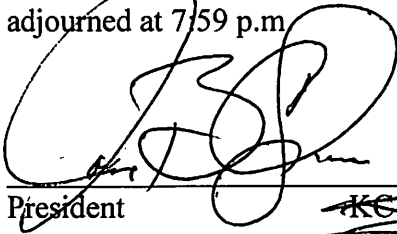
Mark Bangs – thanks for what you do. I appreciate what you do. Crazy time of year weather wise.

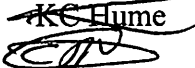
Chris Nichols – From the City perspective, water restrictions will be based on river cfs. The water plant may not be able to operate if it drops below a certain level. We will also need to be aware and follow restrictions.

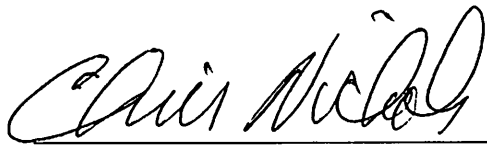
KC Hume — The directors have been provided with materials for review on CORA requests. These were compiled and reviewed by the ELPI attorney. Responses have ben submitted and the attorney will respond to the requestor. This will also be my last meeting as a director for the district. Transition in employment will be focusing on new role. More info to come as move forward.

Adjournment

Hume entertained a motion to adjourn. Kowach moved. Bangs seconded. Motion passed. (4:0) Meeting adjourned at 7/59 p.m



President  KC Hume



Secretary/Treasurer Chris Nichols