

CRAIG RURAL FIRE PROTECTION DISTRICT BOARD MEETING MINUTES

August 15, 2024

Call the Meeting to Order

K.C. Hume called the meeting to order at 7:00 pm. Chapman absent (excused), Nichols via Zoom

Pledge of Allegiance & Moment of Silence

Approval of Agenda

Rod Kowach made a motion to approve the Agenda. Mark Bangs seconded. Motion passed. (4:0)

Approval of Minutes

Chris Nichols moved to approve the July 18, 2024 minutes as presented. Kowach seconded. Motion passed. (4:0).

Approval of Bills

Kowach moved to approve the bills for August 15, 2024 as presented (Fire Department bills in the amount of \$19,008.03 Haz-Mat bills in the amount of \$0.00 and Pension bills of \$0.00 for a total of \$19,008.03. Bangs seconded. Motion passed. (4:0)

Purchase Orders

None

Budget Review

Nichols –Have received 96.4% of Operating Revenue and 96.8% of Capital Revenue. Admin 58.5% We have not funded pension yet. Operations 41.7%. Annuals are coming up. Nothing out of the ordinary.

New Business

Supplemental Budget – Nichols and KC met with Tonya and addresses supplemental funds in 2023 and 2024. We received the insurance settlement for the roof. We paid the bill not sure if insurance would pay. We need to pass a Supplemental Budget to include roof expense in budget. Read by KC. Nichols made a motion to approve the Supplemental Budget. Kowach seconded. Motion passed. (4:0)

Assignment of Revenue – We received the State Backfill of \$982,823.00. We had conversations with the Assessor's office, and the Treasurer's office and all agreed and assured us that this was how the formula worked. We deposited it. We had a discussion on Tuesday to document it for future reference. We have created an Assignment of Unexpected Revenue. It is a resolution showing that we added it to our capital account. This creates a record acknowledging the receipt of funds and what we did with it. Read by KC. Mark Bangs made a motion to approve the

Assignment of Unexpected Revenue. Kowach seconded. Motion passed. (4:0) Nichols thanked Hume for crafting the resolution.

Additional Discussion – There are two ballot initiatives reducing property tax. It could have devastating effects on entities that are funded by property tax. They are citizen led initiatives. The Governor is holding a special session to craft new law in an attempt to pull from the budget. The SDA opposed this as well. A special session is being held. Hume read the email from the SDA. Discussion was held. No action was taken.

Correspondence

None

Reports from the Chief –

Chief Mercer – We had 39 calls in July. 29 Fire, 10 EMS, and 0 HazMat. Academy is completed, practicals are complete. Garrett is testing for F1 on Saturday, Athan is rescheduling. There is a large list of PR on the board. We attended Public Safety Night, where the DFPC came to help. Balloon Fest, Duck Dumping, lots of activities. Working on the DEF tank for E1 and the fuel pump for the APU was replaced. E5 experienced pump issues on the Big Gulch fire. Pulled pump and cleaned out a lot of gravel. It is up and running again. Not sure where the gravel came from. L1 had its annual today. One hose was replaced. They sent one wrong hose; they are sending a new one that we will have to replace ourselves. The pagers are up and running, they have been flashed at least three times, we are hoping they are correct this time. We are working through that. E-Dispatch/Active 911, Will probably be making the move county wide. Our scanner is not trunked 800 capable. Conversations with Dispatch and State indicate it is a matter of getting Active 911 installed on their system. It is about \$1,000 - \$1,100 for annual service. We currently do not have a secondary system. Extrication tools were serviced last week, looks like one set was missed. Ice machine, Ladder 1 and ground ladders have all been serviced. Charchalis has ordered a door to match the rest of the doors. Discussion yesterday about placement, and opted for it to enter into the training room. Anticipated delivery September 2nd, with install to follow. We have a very outdated policy book; would it be possible for the Board to work on admin policies and the officers/department work on the SOG's? Hume agreed, had conversations with Nichols. Policies need a new coat of paint. Agree that SOG's should live with the fire department and staff. The Board should work on the employment stuff. Conversation followed. No action was taken.

Board Member Reports

Rod Kowach – Thank you Tonya, Chief, Chris for supplemental budget. Thank you for what you did with the fire, balloon festival, duck races, demo derby. Appreciate the PR work. Fall is coming, be safe. Thank you again, and congrats to the rookies.

Chris Nichols – Not a lot, Chief, let's sit down and start the budget. Be safe, thanks.

J.B. Chapman —

